

**GRAND KERALA SHOPPING FESTIVAL**  
APPLICATION Form for 'hiring of Security Agency'

1. Name of Agency :
2. Name of the authorized signatory :
3. Permanent address of the agency :
  
- Tel(Fixed Line), Mobile, email :
4. Name proprietor/Partners :
5. Permanent Account Number :
6. Service Tax Registration No :
7. List of Govt. Offices, Public Sector Under Takings, other Govt. Institutions where service provided for the last 3 years (Please attach copies of relevant documents) :
8. Address and contact numbers of 2 references :
9. Quoted fee for the Service (rate per hour) :  
Please mention Tax Separate :

Date

Place

Signature of authority

**Terms and Conditions for applying 'Hiring of Security Service Agency'**

1. Only Agency namely Ex-Servicemen can apply to this quotation notice. The security guard also must be the ex-service man.
2. The Security service provider should have proven record of experience of having successfully completed similar service during the last 3 financial year ending 31/03/2016.
3. The Security Service provider shall furnish the copy of the work order / performance certificate meeting eligibility criteria as stated above along with quotation.
4. The Security service provider should have Permanent Account Number (PAN) issued by Income Tax Authorities and shall produce the same on execution of contract agreement with GKSF.
5. Security Services required will be for night duty (5PM to 9AM) on all days and day duty (9AM – 5PM) on holidays or based on requirements.
6. The Security Service provider should provide Ex-service persons Physically fit and able to read and write in English and Malayalam. The Security guards should be less than 60 years old.
7. The rate or fee for providing security guards will be on hour basis.
8. Security guards shall perform the duty properly in the uniform and do their duties at his best.
9. The Last date for the receipt of the quote is 03.00PM noon on January 18<sup>th</sup> 2017.
10. The quote will be opened at 3.30 PM on January 18<sup>th</sup> 2017.
11. The contract can be extended up to 3 years if the work is found satisfactorily on mutual agreement.

**Sd/-**

DIRECTOR

27/ 12 /2016

Thiruvananthapuram